

Pre-Meeting Business: None

Public Participation: Carol Dunne-Bathurst, Practice Manager, said that the Surgery had submitted a planning application for solar panels. Notification had previously been received by the Parish Council and the matter would be discussed later in the meeting. New on-line services went live this week. It is hoped that a member of the Parish Council will agree to join the Patient Participation Group. Meetings are held quarterly, between 6.45pm and 8.00pm.

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 4th September, 2024

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119 Those Councillors Present Were:

Mr. M. Phillips (Acting Chairman), Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. B. Gee, Mrs. A. Keeble, Mr. J. Labouchere, Mr. N. Markwell and Mr. M. Rayner.

Also in Attendance: Mr. K. Webb (Clerk), Mr. B. Borrett (County and District Councillor) and two parishioners.

120 Apologies for absence:

Mr. P. Grainger, Mr. C. Smith and Mr. G. Bambridge (District Councillor)

121 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

122 Minutes of Meeting held on Wednesday, 7th August, 2024:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Miss Ferris and seconded by Mr. Rayner).

UPDATED INFORMATION AND MATTERS ARISING

123 Land Management Matters (item 095)

(a) Village Green Mr. Gee has done some tree work. The lock for the gate to the play area is missing. The zip wire is safe but one of the supporting poles needs attention and this will be done in November. It is hoped to get the wood under warranty. The wire should be replaced every year and a quotation is due to be received. It is anticipated that this will be in the region of £500 to £750.

(b) Cathedral Ruins The annual inspection has been carried out by English Heritage. A new notice is to be provided at the entrance. In the meantime, some trees are to be examined. The slopes have still not been cut and a reminder has been sent to the contractors.

(c) Cathedral Meadows Nothing to report.

(d) Broom Green Weeds have again become more apparent in the pond. Mr. Labouchere doesn't think that any action needs to be taken at the moment but feels that something may need to be done by the end of the year.

(e) Millennium Wood (and Jubilee Wood) Nothing to report.

(f) Bridleway on disused railway line and other railway linked matters It is understood that the Mid-Norfolk Railway has launched a new appeal for £30K to enable the County School Station to be upgraded.

(g) Prince William Wood Nothing to report.

(h) Church Meadow The diggers have commenced work. It is taking a bit longer than expected.

124 Allotments (item 096)

The annual rents are due in October.

125 Street Lights (item 097)

A new, more cost effective contract with Drax is being considered.

126 Highway Matters (item 098)

A request has been made for the position regarding the temporary bus stop near the County School Station junction to be reconsidered. The proposal for a permanent bus stop has the support of the members of the Parish Council and Mr. Borrett. The Clerk will contact Matt Lines, Highway Engineer, to establish whether any action has been previously taken and the current position. The Community Speedwatch team have expressed a desire for the data collection and maintenance of the SAM cameras to be passed to the group. They will then be in a position to co-ordinate their readings with those produced by the SAM equipment. All members were in favour of this course of action. (Proposed by Mr. Fitzalan Howard and seconded by Miss Ferris).

127 Pavilion and Playing Field (item 099)

North Elmham F.C. have started their season.

128 Eastgate Centre (item 100)

Some trimming work has been done.

129 Brookside Development update (item 101)

Messrs Phillips and Rayner had attended a meeting with the developers at which electric charging points, (there will initially be two), were discussed. It is hoped that the car park will be completed by the end of October. There are two options for charging for electricity. Firstly, there is a tap and go system, available to all, which is paid for by the user's credit card. Alternatively, it is possible for the service to be limited to authorised users. Advice will be sought from NALC but it was the opinion of all that the "tap and go" method was preferable. The flooding issue was not discussed but it is understood that those parishioners concerned are writing to Mr. Bambridge.

130 Risk Management – considerations and updates (item 102)

Nothing to report.

131 Overview of Parish Council financial situation (item 103)

Nothing to report.

132 Defibrillators (item 104)

Nothing to report.

133 Call for Sites update – Breckland Council (item 105)

Nothing to report.

134 Archive Group records (item 106)

Nothing to report.

135 North Elmham Living Sustainably (NELS) Group (item 107)

Nothing to report.

136 Reorganisation of the Parish Charities (item 108)

A meeting of Trustees is to be held next week.

137 Churchyards – current situation and future plans (item 110)

Nothing to report.

138 Report from District and County Councillor (item 111)

Mr. Borrett expressed concern regarding the revised housing numbers from the new Government. Breckland has a target which is 68% higher than the current figure and this will have to be factored into the Local Plan. The dualling of the A47 from Dereham to Norwich to Acle has started. With regard to the Norwich Westen Link road, the Government has said that the funding is being reviewed. The consultation process for Breckland's car parking proposals is about to be launched.

139 Village Hall – the Parish Council to agree to evaluate two potential sites within the village for the siting of a new memorial hall and to agree a provisional budget to cover initial advisory costs. The process is to include planning consultation with Breckland Council (item 112)

An initial meeting with Chris Hobson, Principal Planner at Breckland Council, has been arranged for 12th September.

140 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

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|---------|--|---------|
| 19/8/24 | Npower (street light electricity from 1/7/24 to 31/7/24)–(d/d) | £363.29 |
| 27/8/24 | Biffa (wheelie bin service from 27/7/24 to 23/8/24) - (d/d) | £61.25 |
| 16/8/24 | E-on Next (pavilion from 1/7/24 to 31/7/24) – (d/d) | £102.09 |
| 15/8/24 | Edit Websites (annual website fee – hosting/support) – (d/d) | £250.00 |
| 4/9/24 | D. Tyson (pavilion cleaning for August) | £137.28 |
| 4/9/24 | Nurture (grounds maintenance – July) | £569.10 |
| 4/9/24 | K. Webb (Clerk's pay for August) | £826.44 |
| 4/9/24 | HMRC (Tax and N.I. on Clerk's pay) | £244.78 |
| 4/9/24 | Mole Country Stores (large bag of rock salt) | £76.68 |
| 4/9/24 | J. Duffield (work in Cathedral Ruins) | £125.00 |
| 4/9/24 | C.G. and H. Hazell (strimmer repair by Johnson Bros) | £78.18 |
| 4/9/24 | PKF Littlejohn LLP (AGAR for year ended 31/3/24) | £378.00 |

(Expenditure approved by all members; proposed by Mr. Fitzalan Howard and seconded by Mr. Rayner)

b) Schedule of Income:-

| | | |
|---------|---|---------|
| 30/8/24 | Pavilion lettings | £20.00 |
| 30/8/24 | HSBC Coif Inc div | £28.89 |
| 30/8/24 | HSBC Coif Inc div | £46.74 |
| 2/9/24 | Bank interest from 4/6/24 to 2/9/24 | £165.46 |
| 9/8/24 | Breckland Council (hire of pavilion for election) | £265.00 |
| 30/8/24 | D. Fish (Church Lane tenancy rent – 12 months) | £500.00 |

Balances (at 2/9/24):- Current a/c - £52,304.63 Business Premium a/c - £44,898.59

(Cambridge Building Society - £80,197.04)

141 To Consider Planning Applications and Determinations:-

- a) Applications**
 - i) 75 Eastgate Street – 3PL/2024/0627/HOU – proposed installation of black larch wood cladding boards to front and rear elevations – Mark Sparrow – no objections.
 - ii) Elmham Surgery, 59 Holt Road – 3PN/2024/0034/PV – prior approval for the installation of solar photovoltaic system on roof of non-domestic building – application supported.

- b) Determinations**
 - i) Oakleigh Garden Shop, 25a Station Road – Mr. Mark Williams – 3PL/2024/0263/F – change of use from dual use shop/dwelling to dwelling and proposed internal and external alterations – approved.

142 Correspondence

- 1) Advice from Breckland Council that a new member of the Parish Council can now be co-opted.
- 2) Letter from Cambridge Building society advising that the interest rate on the Council Saver account has been reduced from 2.90% to 2.65%.

143 Any Other Matters (for information only)

The circus is visiting the village on 6th and 7th

144 Agenda items for next meeting:

- a) Annual Budget
- b) Dates for meetings in 2025

145 Next Meeting:

Wednesday, 2nd October, 2024 at 7.30 p.m.

There being no further business, the meeting closed at 8.52 p.m.

Chairman

Date

