

Pre-Meeting Business: None

Public Participation: None

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 3rd July, 2024

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060 Those Councillors Present Were:

Mr. P. Grainger, (Chairman), Mr. M. Phillips (Vice Chairman), Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. B. Gee, Mrs. A. Keeble, Mr. J. Labouchere, Mr. N. Markwell, Mr. M. Rayner and Mr. C. Smith.

Also in Attendance: Mr. K. Webb (Clerk)

061 Apologies for absence:

Mr. G. Bambridge (District Councillor)

062 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

063 Minutes of Meeting held on Wednesday, 5th June, 2024:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mr. Labouchere).

UPDATED INFORMATION AND MATTERS ARISING

064 Land Management Matters (item 035)

(a) Village Green Mr. Gee is dealing with the damaged seat. The new spring on the gate in the play area is to be fitted tomorrow. There has been an increase in anti-social behaviour and, as a result, the police are to make extra patrols. The option of more CCTV cameras is to be considered. The circus is coming to the village again, probably in September. It is felt that the standard of grass cutting by the contractors is not particularly good. The RoSPA report has been received by e-mail with a hard copy requested, to be forwarded by post.

- (b) Cathedral Ruins Mr. Duffield is still out of action and is having treatment. The banks will be cut at some stage by the special mower.
- (c) Cathedral Meadows Nothing to report.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood (and Jubilee Wood) A suitable fence has been erected for safety reasons around the new ditch area.
- (f) Bridleway on disused railway line and other railway linked matters Nothing to report.
- (g) Prince William Wood The matter regarding the rubbish (poo) bin, which is no longer being emptied by a parishioner, has been reported to Breckland Council.
- (h) Church Meadow The pipe is to be inserted between 16th August and 20th September. The north side of the churchyard and Church Meadow are to be closed whilst this work is being done.

065 Allotments (item 036)

Nothing to report.

066 Street Lights (item 037)

Westcotec and UK Power Networks have agreed that the light which has not been connected for some time is to be reinstated. It has been accepted that the current contract with Npower for the unmetered supply of electricity to the streetlights is as good as we can obtain at the current time.

067 Highway Matters (item 038)

The Community Speedwatch coordinator has asked for a new sign to be erected and the Chairman has forwarded this request to Highways. The temporary bus stop near the road leading to the County School Station is still in place. It had recently been covered by vegetation and, as such, was not visible. A request had been received from Campbell Jones, the co-ordinator for the Coltishall and Horstead Community Speedwatch Scheme. He is on a Broadland District Council community group that was set up to collect and present evidence to the Planning Inspector in charge of the hearing about the North Norfolk Emerging Local Plan. We are asked to share the data obtained from the SAM2 camera monitoring traffic on the B1145. All agreed to comply with this request and the Chairman is to liaise with Campbell Jones. The Chairman, assisted by Mr. Smith, is to take over control of the SAM2 cameras from Messrs Braybrook and Fletcher who were warmly thanked for their many years of sterling service in looking after and operating this equipment.

068 Pavilion and Playing Field (item 039)

Mr. Smith is to meet with officials of the Football Club within the next two weeks. No funds have been received for hiring the facilities since December, 2023. It was mentioned that the Pavilion does not have a fire alarm and there are no instructions on where to meet in the event of an emergency. Mr. Smith is to talk to Ace Fire, our contractors who provide an annual service, for guidance on what action needs to be taken to ensure that statutory standards are being met. A tile has been smashed on the roof and some old cricket equipment, including nets, remains in the corner of the field.

069 Eastgate Centre (item 040)

Nothing to report.

070 Brookside Development update (item 041)

The pile on the site hasn't been removed. Mr. Rayner will investigate.

071 Risk Management – considerations and updates (item 042)

Nothing to report.

072 Overview of Parish Council financial situation (item 043)

The existing mandate for Barclays Bank was returned to them on 11th June, 2024. Mr. Phillips is to chase to ensure that all is in order.

073 Defibrillators (item 044)

Miss Ferris said that the equipment had been checked and inspected. All was in order.

074 Call for Sites update – Breckland Council (item 045)

Messrs Rayner and Labouchere attended the meeting at Dereham and, in common with many others, were not impressed. The previous consultation responses had been ignored. Mr. Rayner has produced an excellent report responding to the Local Plan Consultation and was thanked by members for all his hard work in producing such a detailed document.

075 Archive Group records (item 046)

Nothing to report.

076 North Elmham Living Sustainably (NELS) Group (item 047)

Nothing to report.

077 Reorganisation of the Parish Charities (item 049)

This matter is to be progressed over the next few weeks.

078 Maintenance of Churchyards (item 050)

Please refer to item 082.

079 Sennowe Park Rave (item 051)

Nothing to report.

080 Report from District and/or County Councillors (item 052)

None

081 Car Parks in the village (Church and Pavilion) and other matters at the Pavilion.

The car park near the village church has been repaired. No further action is needed. The pavilion car park requires weeding and Mr. Smith will investigate options for both this and the village in general. There is a large pothole in the pavilion car park and Mr. Smith will talk to a contact regarding repair work. Discussions took place to consider the desirability of a possible new centre for the village with thought to be given so that a full discussion can take place at the next meeting.

082 Churchyards – current situation and future plans.

A written communication had been received from Sally Kimmis, Team Rector, advising that discussions had been held regarding the possibility of applying for the closure of the “old” churchyard at St. Mary’s Church, as it is thought that there is no proper room for new graves. This is the area surrounding the church building. The Chairman and Vice Chairman are to meet with the Parochial Church Council following which advice will be sought from Norfolk Parish Training and Support on how best to proceed.

083 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

19/6/24	Npower (street light electricity from 1/5/24 to 31/5/24)–(d/d)	£398.29
24/6/24	Biffa (wheelie bin service from 25/5/24 to 28/6/24) - (d/d)	£76.56
21/6/24	E-on Next (pavilion from 5/5/24 to 4/6/24) – (d/d)	£220.98
3/7/24	D. Tyson (pavilion cleaning for June)	£137.28
3/7/24	NGF Play (preparation of all areas for bonded surfacing)	£6,697.28
3/7/24	NGF Play (bonded rubber mulch surfacing to play areas)	£7,272.60
3/7/24	Steelway Fensecure (gate spring for village green fence)	£40.20
3/7/24	T.T. Jones Electrical (straighten and reconcrete lamp post)	£174.37
3/7/24	K. Webb (Clerk’s pay for June)	£826.64
3/7/24	HMRC (Tax and N.I. on Clerk’s pay)	£244.58
3/7/24	K. Webb (A. Simnor support re copy e-mail forwarding)	£30.00

(Expenditure approved by all members; proposed by Mr. Phillips and seconded by Mrs. Keeble)

b) Schedule of Income:-

28/6/24	Breckland Council (hire of hall for Police Election – 2/5/24)	£240.00
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Balances (at 2/7/24):- Current a/c - £71,210.76, Business Premium a/c - £44,233.13

Strong recommendations have been received from both NALC (National Association of Local Councils) and NPT&S (Norfolk Parish Training and Support) for members to have a new personal e-mail address to be used for Parish Council business. These would be in the same format (with individual names) as northelmhampc@outlook.com. All were in favour of this course of action (proposed by Mr. Labouchere and seconded by Mr. Phillips). The Clerk will proceed accordingly.

084 To Consider Planning Applications and Determinations:-

- a) **Applications**
 - i) None

- b) **Determinations**
 - i) 11 Larch Grove – Mr. and Mrs. J. Hodson – 3PL/2024/0409/HOU – proposed single storey extension to rear – approved.

085 Correspondence

- 1) Request from parishioner regarding signing official documents (subsequently advised that this was not needed).
- 2) Confirmation from Clear Councils of the annual renewal of the Parish Council's insurance policy.

086 Any Other Matters (for information only)

None

087 Agenda items for next meeting:

Village Hall.

088 Next Meeting:

Wednesday, 7th August, 2024 at 7.30 p.m.

There being no further business, the meeting closed at 9.38 p.m.

Chairman

Date

