

Pre-Meeting Business: None

Public Participation: The following matters were raised:-

- a) Mr. Humphrey Borgnis advised that, after the recent CANT meeting, contact details of those present were taken. A gmail account has been set up with all names of those at the meeting and Mr. John Hoskins has agreed to be the campaign co-ordinator in the short term.
- b) It was confirmed that CANT is effectively a conglomerate of local parishes and North Elmham is fully involved.
- c) It was felt that the pump at the top of the village (Pump Street) no longer looks like a pump. A new casing is needed but this matter was considered some years ago and, at the time, the amount required was regarded as too much. Mr. Phillips is to obtain a new quotation.

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 1st March, 2023

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272 Those Councillors Present Were:

Mr. M. Phillips (acting Chairman), Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. B. Gee, Mr. P. Grainger, Mr. J. Labouchere, Mr. N. Markwell, Mr. M. Rayner and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor) and two parishioners.

273 Apologies for absence:

Mrs. J. Borgnis and Mrs. A. Keeble

274 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

275 Minutes of Meeting held on Wednesday, 1st February, 2023:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Rayner and seconded by Mr. Fitzalan Howard).

UPDATED INFORMATION AND MATTERS ARISING

276 Update on Affordable Housing Scheme (item 248)

Nothing to report.

277 Land Management Matters (item 249)

- a) Village Green A tree has lost a large branch, (Mr. Gee has attended to the matter). The young person on the Police Community Resolution Scheme has helped to clear the brook and another person of a similar age turned up to help. A tree surgeon is to be asked to look at the trees.
- (b) Cathedral Ruins Nothing to report.
- (c) Cathedral Meadows Brown and Co recommended that the Stewardship Agreement be extended for a further five years which was agreed by all. Mr. Fitzalan Howard said there are about 33.25 acres and the annual sum produced is £2,698. The land is for the benefit and use of the local community.
- (d) Broom Green Mr. Labouchere said that the pond will need attention this year. A digger may not be required to clear it out. The estimated cost is in the region of £1,000.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters
The Railway Company is looking to clear soil off the top of the bridge in Church Lane as there is a weight issue. A mini digger will be needed and it will be necessary for both the Church Lane path and the path under the bridge to be closed for a day. The Railway Company is to be asked to put a piece in Elmham News advising of the situation.
- (g) Prince William Wood Mr. Markwell has been talking to Flagship Housing about the metal gate but a conclusion regarding ownership has not been reached.
- (h) Church Meadow Mr. Fitzalan Howard said that water runs against the church wall on the land behind the church. The church personnel are investigating the possibility of having a pipe and soakaway installed.

278 Allotments (item 250)

Work on the taps has been completed.

279 Street Lights (item 251)

Mr. Markwell reported that work on the Pump Street light has been completed and the job in Eastgate Street is to be finished by UK Power Networks.

280 Highway Matters (item 252)

Highways Department has acknowledged that the Eastgate Street drain requires attention. It was mentioned that a road sweeper has visited the village. Mr. Gee has attended to the allotment sign.

281 Pavilion and Playing Field (item 253)

Mr. Smith reported that the North Elmham Football Club has been given the Parish Council's Bank account details so that they can pay the money they owe. The work on the electrics has been completed but a new mains unit is needed. A quotation of £1,556 has been obtained and all agreed to proceed with this work (proposed by Mr. Labouchere and seconded by Miss Ferris). The defibrillator is up and running.

282 Youth Club facilities (item 254)

Nothing to report.

283 Eastgate Centre (item 255)

Nothing to report.

284 Brookside Development update (item 256)

The development is to be renamed Boars Hill and an explanation for this name is to be given in Elmham News.

285 Risk Management – considerations and updates (item 257)

Nothing to report.

286 Overview of Parish Council financial situation (item 258)

Nothing to report.

287 Defibrillators (item 259)

The defibrillator has been activated.

288 Call for Sites update – Breckland Council (item 260)

Mr. Rayner reported that the issues and options consultation is to be launched in early to mid March and will last for eight weeks. He is to write to Breckland Council to request an additional round of consultation on the individual sites put forward in the call for sites process, before Breckland decides which of the sites are to be selected as “preferred” sites. CANT proposes to circulate to residents, by way of a door to door flyer, a questionnaire based on key questions from the consultation. Mr. Rayner is providing monthly updates for Elmham News.

289 Pavilion Funding (item 261)

Mr. Grainger prepared the plan illustrating what is required as agreed but Norfolk F.A. has subsequently advised that they are to be part of a larger scheme which could support a bigger project. It was agreed that Mr. Grainger, together with the Chairman and Messrs Fitzalan Howard, Phillips and Smith would have a discussion regarding the three existing buildings (Pavilion, Eastgate Centre and Institute).

290 Police Community Resolution for criminal damage incident (item 262)

Please refer to item 277 (a).

291 Annual Budget (item 263)

Nothing to report.

292 King's Coronation celebrations (item 264)

Arrangements are in hand.

293 Archive Group records

Mr. Grainger reported that the Records Office is interested but will need to have more details regarding the nature of the material held. It would appear that there may be little in the way of original items with most things being copies. More details, including total volume, are needed. Mr. Smith is to visit Mrs. Woodhouse with a view to having a look at what there is.

294 Report from County/District Councillor

Mr. Bambridge answered questions on affordable housing and the curiously named "Railway Village". He is currently attempting to formulate a housing strategy. Breckland are proceeding with arrangements for the Coronation and there are two grants available. One is for flags and flagpoles and the other covers a number of things. There are to be large screens in Attleborough, Dereham, Swaffham, Thetford and Watton.

295 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

17/2/23	Npower (street light electricity 1/1/23 to 31/1/23) – (d/d)	£222.15
19/2/23	Biffa (wheelie bin service from 21/1/23 to 24/2/23) - (d/d)	£188.04
1/3/23	K. Webb (Clerk's pay for January)	£750.80
1/3/23	HMRC (Tax and N.I. on Clerk's pay)	£212.72
1/3/23	D. Tyson (pavilion cleaning for February)	£114.00

1/3/23	J. Borgnis (Chairman's half yearly expenses)	£50.00
1/3/23	M. Phillips (Vice Chairman's half yearly expenses)	£50.00
1/3/23	Norfolk Parish Training & Support (annual subscription)	£268.62
1/3/23	Darren Brown (installation of dog waste bin)	£60.00
1/3/23	Darren Brown (installation of pipes and taps at allotments)	£275.00
1/3/23	Mole Country Stores (rock salt)	£85.20
1/3/23	Mole Country Stores (rock salt)	£101.70
1/3/23	Power-Medix Electrical Services (lighting at pavilion)	£2,319.49
1/3/23	E-on Next (pavilion from 30/1/23 to 27/2/23)	£56.62

(Expenditure approved by all members)

b) Schedule of income:-		
7/2/23	Allotment rents	£15.00
28/2/23	HSBC (coif inc div)	£46.74
28/2/23	HSBC (coif inc div)	£28.89

Balances (at 27/2/23):- Current a/c - £122,970.16, Business Premium a/c - £39,277.05

296 To Consider Planning Applications and Determinations:-

- a) **Applications**
- (i) Amendment to pp 3PL/2019/-0874/F – window added to side gable of plot 3 at ground floor level – land off Holt Road (3NM/2023/0018/NMA)
 - (ii) Change of use of land to garden and erection of ground mount solar panels and fencing – Mr. and Dr. Haywood – Forest Lodge County School, Bintree (3PL/2023/0058/F)
- b) **Determinations**
- T1 – Ash – Fell at Field View, Pump Street. Unsteady tree with wet rot fungus – TRE/2023/0002/TCA – no objection.

297 Correspondence

- 1) Warning from Police regarding the potential of village halls being hired to hold Illegal Unlicensed Music Events (UME), otherwise known as “Raves”.

298 Any Other Matters (for information only)

The Clerk reminded the members of the procedures to be followed in respect of nomination papers to be submitted to the District Council for all those wishing to stand in the local election.

299 Agenda items for next meeting:

Building Project.

300 Next Meeting:

Wednesday, 5th April 2023 at 7.30 p.m.

There being no further business, the meeting closed at 9.18 p.m.

Chairman

Date