

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: None

North Elmham Parish Council

**Minutes of the
MEETING OF THE PARISH COUNCIL
held at 7.30 p.m. at the Sports Pavilion on
Wednesday 6th February, 2019**

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334 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. M. Gower, Mr. P. Grainger, Mr. J. Labouchere, Mr. C. Robinson, Mr. C. Smith and Dr. P. Wade-Martins.

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor) and two parishioners.

335 To Consider Apologies for Absence:

None

336 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

337 Minutes of Meeting held on Wednesday, 9th January, 2019:

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Phillips and seconded by Mr. Labouchere. Agreed by all.

338 CPR and the defibrillator

Unfortunately, Mr. Chris Neale from NARS was unable to attend.

UPDATED INFORMATION AND MATTERS ARISING

339 Land Management Matters (item 311)

- (a) Village Green A second quotation of £550 + VAT had been received in respect of the proposed work to the oak tree next to the property in Cedar Close. The first quotation had been for £950 so it was agreed by all to accept the lower figure (proposed by Mr. Fitzalan Howard and seconded by Mr. Gower).

- (b) Cathedral Ruins The hedge planting is going well.
- (c) Cathedral Meadows The southern hedge has been cut but it is the intention to cut the northern hedge next year. Mr. Cockerton's son has agreed to pay 50% of the cost when the memorial seat is replaced. The total price will be in the region of £355. All members are to look at the current seat before the next meeting as well as seats available from Glasdon.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood Nothing to report.
- (f) Bridleway on disused railway line Nothing to report.
- (g) Prince William Wood Nothing to report.

340 Street Lights (item 312)

Mr. Fitzalan Howard reported that Westcotec had previously advised that light number 42 would be treated as a priority in the New Year. He will chase again.

341 Highway Matters (item 313)

- (a) A new road sign has been put installed to replace the one damaged in a car accident many months ago at the Kings Head crossroads.
- (b) The hole in the Station Road pavement was repaired within a couple of days of it being reported.
- (c) A letter had been received from the Leader of Norfolk County Council in reply to the Parish Council concerns regarding the service provided by Highways Division. Dr. Wade-Martins and Mr. Grainger are to draft a response.
- (d) The abandoned caravan near the church has been removed.

342 Eastgate Centre (item 314)

Nothing to report

343 Pavilion and Playing Field – Play Area (item 315)

The Cricket Club had paid their invoice for the 2018 season and been advised that there would be an increase of 20% for 2019 in both the grass cutting fee and the hire of facilities. They had enjoyed the same charges for several years. The new amounts will be £270.00 for grass cutting and £13.20 per match. This adjustment was agreed by all (proposed by Mr. Labouchere and seconded by Mr. Smith). A further review will be undertaken at the end of the 2019 season in readiness for 2020. In addition, another team (Fakenham Cricket Club's third team) wishes to use the pitch and facilities on those Saturdays when North Elmham are playing away. They will be competing in the same league and the Norfolk Cricket League is aware of the arrangement. Fakenham Cricket Club will be charged at the same rates as North Elmham Cricket Club but will pay an additional fee to the North Elmham groundsman for his work on the wicket.

Longham Football Club has played nine home matches so far this season and an invoice for £270 has been forwarded to them (£30 per match). Two moles have been caught.

- 344 Allotments (item 316)**
Nothing to report
- 345 Detailed information map for village/Notice and Information Boards (item 317)**
Nothing to report
- 346 Volunteers (item 318)**
Nothing to report
- 347 Village Institute Hall (item 319)**
Please see item 355
- 348 Website (item 320)**
The Chairman and Vice Chairman will ensure that regular updates are forwarded to the website administrators.
- 349 Traffic and parking issues in Eastgate Street (item 321)**
Nothing to report
- 350 Member to act as planning applications “watcher” (item 322)**
Nothing to report
- 351 Church Meadow update (item 323)**
Nothing to report
- 352 Update on development matters (item 324)**
Nothing to report
- 353 V.E.T.S. (item 326)**
Nothing to report
- 354 Report from District Councillor**
Mr. Bambridge said that the Inspector is to ask more questions regarding the Local Plan. Council tax forms are to be sent out later this month. A balanced budget will be produced for the next four years. Breckland runs a lottery which charities can link into. Funds are available to support community projects.
- 355 Memorial Hall (development/rebuilding)**
The Memorial Hall was the third priority to receive funding on the recent parish survey. There are a number of concerns regarding the present building with several short-term improvements needed (e.g. redecorating, lowering the ceiling). The steep slope up to the building causes difficulties for people, especially those in wheelchairs. Mr. Smith said that the eight trustees have an open mind about how best to proceed. It was felt that a Working Group, separate from the Parish Council, should be set up with the aim of producing some suggestions for the next Parish Council meeting. It would also be useful if the Memorial Hall accounts could be produced for the Annual Parish Meeting on 29th May. In summary, there is a need for improvements to cover the next five years and an overall village need for the longer term. It is the intention to form an overarching group after the election in May.

356 New grit boxes

The Clerk is to investigate the possibility of having another grit box in Orchard Close which would enable there to be one at the bottom of the road and the other at the top. The current box is halfway up the slope.

357 Draft agreement re the sale of land at Brookside Farm

It was acknowledged by all that the documentation confirmed the previous agreement and, as such, it was duly signed by the Chairman and Vice Chairman (proposed by Mr. Phillips and seconded by Mr. Labouchere)

358 Grounds maintenance contract

The contract is due for renewal and quotations, in addition to the one already provided by Norse, are to be obtained from CGM of Downham Market and TTSR of North Pickenham.

359 Parish Election – May, 2019

The Clerk had obtained a number of nomination packs from Breckland Council. These have to be submitted, by hand, to the Council offices in Dereham not later than 4.00 pm on Wednesday, 3rd April.

360 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

6/2/19	D. Tyson (pavilion cleaning for January)	£93.96
6/2/19	Mole Country Stores (chicken manure and growmore bucket)	£26.08
6/2/19	K. Webb (Clerk's pay for January)	£631.80
6/2/19	HMRC (tax on Clerk's pay)	£102.40
6/2/19	HMRC (National Insurance on Clerk's pay)	£9.03
6/2/19	J. Duffield (work in Cathedral Ruins and hedging plants)	£1,013.43

(Expenditure approved by all members)

b) Schedule of Income:

10/1/19	Return of best Christmas lights prize as a donation	£25.00
10/1/19	Part refund of expenditure on Christmas lights	£34.99
10/1/19	Pavilion takings	£90.00
10/1/19	Allotment rents	£60.00
14/1/19	North Elmham Cricket Club (rent for 2018 season)	£324.00

Balances (as at 1/2/19):- Current a/c - £54,107.39, Business Premium a/c £27,157.19

361 To consider planning applications and determinations:-

a) Applications

- (i) Mrs. H. Hetherington – two storey and single storey side extensions and add a brick skin – Dale Farm, Great Heath Road - (3PL/2018/1196/F) – this application has been called in and is being discussed on 11th February. Mr. Bambridge is to attend on behalf of Mr. Borrett and is to speak in favour. He will also give views made by the Parish Council, i.e. that it is intrusive and too big.

- (ii) Mr. G. Carter – convert barn and stable into two separate dwellings – Silverstone Farm, off Heath Road – (3PL/2018/1560/F) – no objections.
- (iii) Mr. and Mrs. Jaggard – single storey extension/carport/garage – 101 Eastgate Street – (3PL/2019/0017/HOU) – no objections.

b) Determinations

- (i) C. and A-M Healey – new entrance porch – The Railway Arms, 40 Station Road - (3PL/2018/1317/F) – approved
- (ii) Mr. Pittom – proposed timber cart lodge to provide undercover parking and secure storage (revised design and dimensions) – Well Cottage, Broom Green – (3PL/2018/1386/HOU) - approved
- (iii) Garrod New Homes Ltd – change of use to extend garden for plot 6 – (3PL/2018/1435/F) – approved
- (iv) Mr. Ron Bodimeade – variation and removal of conditions – land adjacent Caberfeidh, Pump Street (3PL/2018/1328/VAR) – approved.

362 CORRESPONDENCE –6/2/19

- 1) Police crime updates – December, 2018
- 2) Police crime updates – January, 2019
- 3) NCC – Temporary Traffic Order (18/2/19 to 20/2/19)

363 Announcements

- a) There will be an evening of Bingo in the Institute on 18th February, commencing at 7.30 pm.
- b) The fete on Sunday, 19th May requires additional helpers.

364 Agenda items for next meeting:

- a) Memorial Hall (update following initial meeting)

365 Next Meeting:

Wednesday, 6th March 2019 at 7.30 p.m.

There being no further business, the meeting closed at 9.32 p.m.

Chairman

Date

