

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: Elmham News is to put up a prize for the best decorated house over the Christmas period. Approval was given, in principle, to having a Christmas tree near the pavilion. Little Massingham has a tree which is covered with lights and this is very effective.

North Elmham Parish Council

**Minutes of the
MEETING OF THE PARISH COUNCIL
held at 7.30 p.m. at the Sports Pavilion on
Wednesday 3rd October, 2018**

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214 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mr. J. Labouchere, Mr. C. Robinson and Mr. C. Smith.

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mrs. D. Dann (CANT Secretary) and six parishioners.

215 To Consider Apologies for Absence:

Mr. M. Phillips, Mr. M. Gower, Dr. P. Wade-Martins Mrs. D. Warner

216 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

217 Minutes of Meeting held on Wednesday, 12th September, 2018:

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Labouchere and seconded by Mr. Brown. Agreed by all.

UPDATED INFORMATION AND MATTERS ARISING

218 Land Management Matters (item 176)

- (a) Village Green Repairs to the equipment and storm shelter have been completed. The oak tree has been planted and the wording for the plaque is being considered. Mr. Labouchere is to obtain a price for the Jim Heffernan Play Area sign.
- (b) Cathedral Ruins Dr. Wade-Martins has submitted a list of jobs for Mr. Duffield to consider.
- (c) Cathedral Meadows Nothing to report

- (d) Broom Green Nothing to report
- (e) Millennium Wood Angle irons have been fitted to secure the posts.
- (f) Bridleway on disused railway line Nothing to report
- (g) Prince William Wood Nothing to report.

219 Street Lights (item 177)
Nothing to report

220 Highway Matters (item 178)

A further meeting has been arranged with Ben Rayner, Highways Engineer, for 11th October. Mr. Grainger has notified him of a number of areas which need to be discussed. These are:-

1. SAM2 data - the data captured on these devices is used by highways and the police to help build a picture of volumes of speeding incidents. As such, who within Highways / Police would we need to liaise with to supply data from our devices?
2. To deter oversize vehicles from using unsuitable roads (such as Holt Road), additional signage could be displayed. If so, how can we progress this option?
3. To reclassify a road (e.g. from a "B" to a "C") in order to attract less sat nav traffic is highly complicated and in our case we most likely would fail to meet the criteria required. Are there other options that might be worth considering?
4. Speed camera signage. Could you please clarify what signs / criteria are available / required if we felt this might add some deterrent value as the police have indicated they will be attending with safety cameras as resources allow.
5. Yellow lines - your preferred approach would be to refresh all road markings in the village. This sounds an excellent idea - are you able to confirm that this is agreed?
6. A follow up meeting with PC Paula Gilluley and representatives from Elmham PCC was agreed a good idea. Can you please suggest some dates / times that you could be available so I can forward these to Paula for her availability?

221 Eastgate Centre (item 179)
Nothing to report

222 Pavilion and Playing Field – Play Area (item 180)
Nothing to report

223 Dog Fouling (item 181)
Nothing to report

224 Allotments (item 182)
Nothing to report

- 225 Community defibrillator (item 183)**
Nothing to report
- 226 Detailed information map for village/Notice and Information Boards (item 184)**
Nothing to report
- 227 Volunteers (item 185)**
Nothing to report
- 228 Village Maintenance (item 186)**
Nothing to report
- 229 Village Institute Hall (item 187)**
Nothing to report
- 230 Village Resilience Plan (item 188)**
Nothing to report
- 231 Bus routes (item 189)**
Nothing to report
- 232 Website (item 190)**
Nothing to report
- 233 Shared Access – telecommunications mast (item 191)**
Nothing to report
- 234 Neighbourhood Plan (item 192)**
Nothing to report
- 235 State of the village (item 193)**
Nothing to report
- 236 Individual duties/responsibilities of members (item 194)**
Nothing to report
- 237 The new Data Protection regulations (item 195)**
Please see item 235
- 238 Sewage flooding in Wensum Drive and adjacent areas (item 196)**
Nothing to report.
- 239 Report on ANPR (automatic number plate recognition) system (item 197)**
Nothing to report

- 240 Views on utilisation of monies received from Shared Access (item 198)**
Nothing to report
- 241 Original transfer of Prince William Wood from Breckland Council (item 199)**
Nothing to report
- 242 Traffic and parking issues in Eastgate Street (item 200)**
Nothing to report
- 243 Member to act as planning applications “watcher” (item 201)**
Nothing to report
- 244 Church Meadow update (item 202)**
Dr. Wade-Martins has located someone to clear the remaining stones from the field so that it may be cut in future, if necessary. The rate for this work will be £10 per hour. A quotation of £1,725 has been received from Ben Darby to supply and erect new gates and fencing. Also, a digger will be needed to scrape off and level the ground. All agreed to proceed.
- 245 Report from District Councillor**
Mr. Bambridge said that Breckland Council has a register of people who wish to build their own houses. There is also another register of landowners who are prepared to sell land for building purposes.
The Local Plan should shortly be accepted by Inspectors. By next March, this will provide a solution to the five years land supply issue.
- 246 Proposals for a new garden village/town – update from the CANT team (item 205)**
Di Dann reported that two preliminary meetings of the campaign group had been held on 22nd and 29th September. A further one has been arranged for October 9th. The report from the CANT team including actions to be taken is as follows:-
- The CANT Team of 10 has met informally on two occasions to discuss various actions. These 10 Actions are being championed by Team Members within their respective parishes and include:
- ✓ Encouraging residents to write to Breckland Councillors
 - ✓ Encouraging residents to write to Government to express concern at LAMPRO’s action to overturn the need for local support on Garden Town Project proposals
 - ✓ To encourage residents to attend the Breckland Council Meeting on Thursday 25th October. The item is likely to be taken first by the Chairman Cllr Duffield. Places on the North Elmham Coach should be booked through Janet Woodhouse. Other parishes will be filling their cars.
 - ✓ To arrange leaflets for all residents of the 5 parishes on which this proposal will have the greatest impact.
 - ✓ To encourage interest in the proposals in other parishes through contact with Parish Councils.
 - ✓ To generate interest in the proposals by a very strong press campaign involving local and national newspapers and the BBC and also using the village website and social media.
 - ✓ To contact national organisations who may be able to help with the campaign.
 - ✓ To organise a petition in all parishes which will be affected by the proposal.

- ✓ To maintain close contact with the MNR.
- ✓ To issue regular updates to the Elmham News.

The next full Team meeting is on 9th October at 7.30 in the Sports Pavilion.

It is “all hands on deck” for what we anticipate could be quite a long and rough ride.

Thanks to all Team members and particularly Charles for organising the leaflet drop in North Elmham as we just missed to Elmham News October drop!

Parish Council Actions:

- Any help which can be given to the CANT Team will be most welcome.
- Could the Parish Council consider making direct contact with CPRE?
- Could the Parish Council propose a good speaker for the 5 minutes which have been offered at the Breckland Council meeting by the Chairman Cllr R Duffield?
- Could the Parish Council authorise the payment for the Coach and printing of the leaflets at Everetts?
- Agree your Data Protection Policy – as CANT are handling a great deal of personal information.

It was agreed by all members that the cost of the coach to the meeting at Breckland Council on 25th October and printing costs would be covered by the Parish Council. It was also confirmed that a letter would be written to CPRE regarding the Lanpro action to tackle government. It was felt that possibly a separate website may be needed but this would be discussed at a later date, depending on developments. Mr. Bambridge mentioned that the meeting room at Breckland Council only has capacity for about 20 members of the public but there is another room with a video link that has room for some 40 to 50 people.

247 Adoption of Data Protection Policy and associated documents

The Clerk produced copies of the GDPR Policy and the GDPR Privacy Statement. These documents will be circulated to members before placing on the website.

248 Defibrillators

It was agreed to carry this matter forward to the next meeting.

249 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

3/10/18	E-on (Pavilion – 18/6/18 to 17/9/18)	£202.74
3/10/18	Norse (monthly grounds maintenance)	£847.34
3/10/18	Thinking Rural (payroll for September)	£12.00
3/10/18	D. Tyson (pavilion cleaning for September)	£117.45
3/10/18	K. Webb (travel expenses from 1/4/18 to 30/9/18)	£116.10
3/10/18	PKF Littlejohn LLP (annual audit – AGAR return)	£360.00
3/10/18	Mole Country Stores (rock salt)	£54.00

(Expenditure approved by all members)

b) Schedule of Income:

3/9/18	Bank interest (from 4/6/18 to 2/9/18)	£12.66
17/9/18	Pavilion takings	£30.00
27/9/18	Breckland Council (Precept – 6 months)	£16,281.50
27/9/18	Breckland Council (Central Grant – 6 months)	£258.00

Balances (as at 1/10/18):- Current a/c - £77,106.12, Business Premium a/c £25,894.15

Members were reminded that items for budget consideration should be submitted as soon as possible in readiness for approval at the next meeting.

250 To Consider Planning Applications and Determinations:-

a) Applications

None

b) Determinations

- (i) Miss E. Longworth – rear single storey extension – 45 Gemini Cottage, Eastgate Street (3PL/2018/0808/HOU) - approved

251 CORRESPONDENCE –3/10/18

- 1) Police crime updates – September, 2018
- 2) Mid Norfolk Citizens Advice – request for donation
- 3) Royal Mail raising awareness of scam mail - poster

252 Announcements

The Remembrance Service is to take place on 11th November.

253 Agenda items for next meeting:

- a) Defibrillators
- b) Highways report on points raised

254 Next Meeting:

Wednesday, 7th November 2018 at 7.30 p.m.

There being no further business, the meeting closed at 8.20 p.m.

Chairman

Date

