

Pre-Meeting Business: The Chairman stated that Mrs. White was present as a representative of the local press and was not a member of the Parish Council.

Public Participation: Mr. Peter Howell commenced by saying he was disappointed. He felt that the doctors' surgery needed additional car parking space. Yet again he attempted to ask questions about charity matters and, yet again, he was informed by the Chairman that he should write to the charity trustees. Mrs. Marion Brown invited everyone to a new and free community venture which will be held on the second Wednesday of each month at the Institute. This is called "Tea at 2" and will be afternoon tea from 2 p.m. to 4 p.m. with cake, sandwiches and savouries. Mrs. Brown thought that Mr. Saunders had done a very good job in Millennium Wood. However, she said that some 80 piles of brash remained and wondered if these could be removed. Also, there were two large ash trees with ash dieback that were still standing and the hedge needed cutting. Mr. Norman Clarke mentioned that there were also moles requiring appropriate attention in Millennium Wood.

## North Elmham Parish Council

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 1<sup>st</sup> March 2017**

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**359 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips (Vice Chairman), Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mrs. A. Keeble, Mr. C. MacEwan, Mr. C. Smith, Dr. P. Wade-Martins and Mrs. D. Warner

**Also in Attendance:** Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mrs. M. White (Elmham News + Dereham and Fakenham Times) and ten parishioners

**360 To Consider Apologies for Absence:**

Mr. J. Labouchere

**361 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

**362 Minutes of Meeting held on Wednesday 1<sup>st</sup> February 2017:**

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Phillips and seconded by Dr. Wade-Martins. Agreed by all.

## **UPDATED INFORMATION AND MATTERS ARISING**

### **363 Land Management Matters (item 329)**

- (a) Village Green Nothing to report
- (b) Cathedral Ruins Nothing to report
- (c) Cathedral Meadows Mrs. Keeble said that the hedge had been cut.
- (d) Broom Green Nothing to report
- (e) Millennium Wood The metal posts have been inserted with the cost being slightly more than originally envisaged because of the extra work involved. It was agreed to hold “Snowdrop Sunday” next year. Three wood merchants had been contacted regarding the logs but all had stated that it was economically unviable for them to pay for the timber. Tim Braybrook had offered to move the logs, free of charge, and Dr. Wade-Martins proposed that this offer be accepted. In addition, we would ask him to quote for removing the brash. Seconded by Mr. Phillips and all in favour except Messrs MacEwan, Brown and Grainger who were against. Mr. Phillips is to contact our mole man to ask if he could assess the mole situation in the Wood. Mr. Labouchere is arranging for the hedge to be cut.
- (f) Bridleway on disused railway line The matter of the cattle again being allowed to roam on the bridleway has been reported to Mr. Winnett (Norfolk County Council) and he is to visit, to inspect. It was generally regarded as disappointing that the landowner had taken this action which had effectively made the bridleway impassable.
- (g) Prince William Wood Nothing to report

### **364 Street Lights (item 330)**

Mr. Fitzalan Howard reported that three street lights had malfunctioned. Number 96 has still not been connected, number 16 (Eastgate Street) where the cover of the junction box is to be replaced and number 80 (Eastgate Street) has been reported as not working. Following a site meeting with Westcotec and Middleton Builders, quotations for a new light in Larch Grove have been received. These are £2,263.20 including vat for the new column to be positioned outside number 11 and £4,405.20 including vat for it to be sited opposite number 11. Mr. Fitzalan Howard proposed that the first option should be accepted, i.e. £2,263.20 including vat, and this was seconded by Mr. MacEwan. All in favour.

### **365 Highway Matters (item 331)**

It was disappointing that County Highways have still not delivered the costed proposal for the feasibility study on the two extra build-outs. Mr. Grainger stressed that this matter has been outstanding for some five months and we have continually seen a high volume of traffic not complying with the speed limit. The matter is to be drawn to the attention of our County Councillor, Mr. Borrett. Mr. Bambridge recommended attendance at a SNAP meeting, to be held at Breckland Council on 29<sup>th</sup> March (7.00 p.m.) where we should request speed checks to be carried out. In the meantime, Mr. Grainger is to make contact with Inspector John Chapman at Swaffham Police Station. Dr. Wade-Martins has contacted the houseowner in Eastgate Street to ask for her hedge to be cut and has also spoken to Highways Department regarding the parking problems in Cathedral Drive as previously detailed by Mr. Shoesmith.

- 366 Eastgate Centre (item 332)**  
Nothing to report
- 367 Pavilion and Playing Field – Play Area (item 333)**  
The kickwall has been repaired. The mole man has been active. Mr. Brown said that various items, which he has subsequently removed, have been deposited in the green recycling bins. Another reminder not to put personal rubbish in the pavilion bins is to be placed in Elmham News.
- 368 Dog Fouling (item 334)**  
Nothing to report
- 369 Allotments (item 335)**  
Mr. Phillips said that an advert had been placed in the Dereham Times but there had been no response. There were, however, four people who had expressed interest in taking an allotment. A tree had blown down and Messrs Phillips and Brown would inspect this within the next few days.
- 370 Community defibrillator (item 336)**  
Nothing to report
- 371 Play equipment and car park proposals (item 337)**  
Nothing to report
- 372 Community Farm (item 338)**  
Nothing to report
- 373 Detailed information map for village/Notice and Information Boards (item 339)**  
Nothing to report
- 374 Volunteers (item 340)**  
The level of the wall garden area in the car park near the church needs to be taken down by six to nine inches after advice from Julian Duffield. This could cost up to £350. Mr. Brown proposed that the work should be done and this was seconded by Mr. Phillips. All in favour. Mr. Grainger is to check with the adjacent landowners that they are agreeable to this course of action.
- 375 Village Maintenance (item 341)**  
Nothing to report
- 376 Village Institute Hall (item 342)**  
The annual meeting is to take place in April.
- 377 Village Resilience Plan (item 343)**  
Mrs. Warner has had some more responses to her letter which was published in Elmham News.

- 378 Bus routes (item 344)**  
Nothing to report
- 379 Discussions with the Mid-Norfolk Railway Company (item 345)**  
Adjustments to the gates are expected to be completed within the next two weeks.
- 380 Website (item 346)**  
There have been some very positive comments regarding the new website and thanks were expressed to Mr. and Mrs. Ball for all their hard work. Mr. MacEwan stressed the importance of submitting items for inclusion on the website.
- 381 Neighbourhood Plan (item 347)**  
The Local Plan is to be published in April and there will be a consultation period of six months. It will be passed to the Inspector in June or July with a Public Hearing to be held probably in September.
- 382 Beautiful Elmham (item 349)**  
A request has been made for the pavements to be swept.
- 383 Village Green – entrances and exits (item 350)**  
Mr. Phillips and Dr. Wade-Martins had met Bob Woodhouse and he had successfully negotiated his mobility scooter through both entrances without trouble. In the circumstances, Dr. Wade-Martins proposed that no further action was required and this was seconded by Mr. Grainger. All in favour except Mr. Brown who abstained.
- 384 Report from District Councillor**  
Mr. Bambridge said that there had recently been problems with both the telephones and emails at Breckland. The hearing in respect of the Billingford Lakes planning application has been postponed. An additional Local Plan meeting has been arranged for 15<sup>th</sup> March and this will deal with matters relating to Dereham.
- 385 Funding Opportunity – mobile network coverage**  
Another approach has been received from Shared Access Ltd as North Elmham Tennis Club has been identified as a potentially important site for telecoms purposes. It was agreed to invite their Regional Sales Manager to an evening meeting. He will be asked to provide us with some dates for this meeting in which members will have the opportunity to ask questions and seek further information.

**386 Support arrangements for 2017/2018**

Concern has been expressed with the deteriorating service supplied by Norfolk ALC following the departure of some key members of staff. Support arrangements are being offered by Norfolk Parish Training and Support, a company with a network of experienced Norfolk clerks, who guarantee that their charges for 2017/18 will be lower than those of Norfolk ALC. Dr. Wade-Martins proposed that we should utilise their services, in preference to those of NALC, for the coming financial year and this was seconded by Mr. Grainger. All in favour except Mr. MacEwan who abstained.

**387 Accounts for Payment and Schedule of Income**

**a) Resolved to approve the following Accounts for payment:-**

11/2/17	E-on (street lights – January)	£131.71
1/3/17	Camtrak (UK) Ltd – angle stakes for Millennium wood	£240.00
1/3/17	D. Tyson (pavilion cleaning – February)	£86.40
1/3/17	K. Webb (Clerk’s pay for February)	£528.54
1/3/17	HMRC (tax on Clerk’s pay for February)	£64.00
1/3/17	M. Phillips (Archant – AMS advert)	£18.60
8/2/17	HM Courts and Tribunals Service (CCJ re S. Thompson)	£35.00
1/3/17	K. L. Reynolds (hedge cutting on Cathedral Meadows)	£391.00

**b) Schedule of Income:**

3/2/17	Pavilion takings	£150.00
3/2/17	Allotment rents	£8.00
13/2/17	North Elmham F.C. (rent – two matches)	£50.00
28/2/17	HSBC (coif inc div)	£23.04
28/2/17	HSBC (coif inc div)	£37.28

(Expenditure approved by all members)

**388 To Consider Planning Applications and Determinations:-**

**a) Applications**

None

**b) Determinations**

- (i) Mrs. K. Bloomfield, 36 Cathedral Drive, North Elmham – 3PL/2017/0014/HOU – single storey rear extension (permission granted)

**389**    **CORRESPONDENCE –1/3/17**

- 1) Clerks and Councils Direct magazine for March 2017
- 2) Norfolk County Council Traffic Order – Eastgate Street (13/3/17 to 17/3/17)
- 3) Norfolk County Council Traffic Order – Billingford Road (6/3/17 to 10/3/17)

**390**    **Announcements**

None

**391**    **Agenda items for next meeting:**

Feasibility study re traffic speeds and improvements

**392**    **Next Meetings:**

Wednesday, 5<sup>th</sup> April 2017 at 7.30 p.m.

There being no further business, the meeting closed at 9.05 p.m.

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Chairman

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Date

