

Pre-Meeting Business: The Chairman stated that Mrs. White was present as a representative of the local press and was not a member of the Parish Council.

Public Participation: Mr. Peter Howell commenced by attempting to talk, at length, on a range of topics which included the War, democracy and sandals. The Chairman effectively brought him back to matters that could possibly be dealt with by the Parish Council. Unfortunately, as on numerous occasions in the past, he attempted to ask questions about issues involving North Elmham charities. He was advised, yet again, that any queries should be addressed, in writing, to the charity trustees. Mr. Shoesmith mentioned that he is experiencing difficulties parking his car outside 14 Cathedral Drive as the verge is badly cut up. It was agreed that, in the short term, he should fill in the holes and Dr. Wade-Martins would draw the matter to the attention of Highways Department. Mr. Shoesmith also mentioned a hedge in Eastgate Street which is now very wide and causing concern. The houseowner had been asked, on a previous occasion, to cut it back by Dr. Wade-Martins but there had not been a positive response. Dr. Wade-Martins will provide the name and address of the owner so that an appropriate letter can be sent.

Mr. Mummery, the Secretary of Mid-Norfolk Ramblers, complained that the bridleway had become impassable as a result of the farmer, Mr. Howell, letting his cattle roam on this area.

Mrs. Woodhouse asked if the telephone box, which had previously been purchased by the Parish Council, could be adopted by the Archive Group. This request was subsequently agreed.

## North Elmham Parish Council

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 1<sup>st</sup> February 2017**

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**325 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips (Vice Chairman), Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mrs. A. Keeble, Mr. C. MacEwan, Mr. C. Smith, Dr. P. Wade-Martins and Mrs. D. Warner

**Also in Attendance:** Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mrs. M. White (Elmham News + Dereham and Fakenham Times) and nine parishioners

**326 To Consider Apologies for Absence:**

Mr. J. Labouchere

**327 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

**328 Minutes of Meeting held on Wednesday 4<sup>th</sup> January 2017:**

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Phillips and seconded by Mrs. Keeble. Agreed by all.

**UPDATED INFORMATION AND MATTERS ARISING**

**329 Land Management Matters (item 295)**

- (a) Village Green see item 350
- (b) Cathedral Ruins Nothing to report
- (c) Cathedral Meadows Mrs. Keeble said that part of the hedge had been cut
- (d) Broom Green Nothing to report
- (e) Millennium Wood Some metal supports have been inserted for the posts. Mr. Labouchere has contacted three people regarding the possible sale of wood and is awaiting responses. Dr. Wade-Martins suggested holding a “Snowdrop Sunday” with planting on Sunday, 19<sup>th</sup> March. He proposed an article be placed in the Elmham News and this was seconded by Mr. Phillips. All in favour.
- (f) Bridleway on disused railway line The matter of the cattle again being allowed to roam on the bridleway, which had become impassable, was raised by Mr. Mummery (see “public participation”). The issue will be raised with Mr. Winnett (Norfolk County Council).
- (g) Prince William Wood Nothing to report

**330 Street Lights (item 296)**

Mr. Fitzalan Howard reported that street light number 96 has not yet been reconnected. Light number 39 is to be examined to see if it can be adjusted. Light number 36 has been reported as being on during the day. A light in Larch Grove has not yet been installed, a previously obtained quotation of £3,220.84 having been regarded as too high. Mr. Fitzalan Howard is to ask Westcotec for a new quotation in view of Mr. Phillips’ comment that there may be an electricity supply available. It was queried whether there would be any Section 106 monies available from Mr. Pennells’ development of four houses in Larch Grove. The Clerk will ask Mr. Brennan, Breckland Council.

**331 Highway Matters (item 297)**

Dr Wade-Martins reported that:

(a) *Safe Route to School* County Highways consistently do not respond to requests for help to have the muddy areas made good. He will try once again by sending a photograph.

(b) *The Post Office bend* County Highways have been unable to deliver the costed proposal for the feasibility study on the two extra build-outs in time for the meeting. It is to be hoped that it will be available for our March meeting.

*Overhanging hedge in Eastgate Street* The Clerk reported that he was preparing the papers to take the matter of the overdue payment to the Small Claims' Court.

**332 Eastgate Centre (item 298)**

Nothing to report

**333 Pavilion and Playing Field – Play Area (item 299)**

Mr. Brown said that three moles had been caught but a number remain. He was unhappy with the emails forwarded by Jackie Price who had complained that there were 70 molehills on the area used by the Football Club. She felt that insufficient action had been taken. Mr. Fitzalan Howard proposed that the current mole man be asked to continue with his work and this was seconded by Mr. Phillips. All in favour. Mrs. Warner reported that the kickwall needs to be repaired again and Mr. Sowinski has suggested a different type of plywood. The cost will be £216. All in favour.

**334 Dog Fouling (item 300)**

Nothing to report

**335 Allotments (item 301)**

Mr. Phillips said that ploughing has been completed at a cost of £90. There are eight plots available and an advert is to be placed in the local newspaper as well as the Elmham News.

**336 Community defibrillator (item 302)**

A new battery has been fitted

**337 Play equipment and car park proposals (item 303)**

Nothing to report

**338 Community Farm (item 304)**

Nothing to report

**339 Detailed information map for village/Notice and Information Boards (item 305)**

Nothing to report

**340 Volunteers (item 306)**

Nothing to report

**341 Village Maintenance (item 307)**

Nothing to report

- 342 Village Institute Hall (item 308)**  
Nothing to report
- 343 Village Resilience Plan (item 309)**  
Mrs. Warner expressed appreciation to Elmham News for publishing her letter. To date, she has had three replies.
- 344 Bus routes (item 310)**  
Nothing to report
- 345 Discussions with the Mid-Norfolk Railway Company (item 311)**  
Dr Wade-Martins reported that:  
Both gates at the station crossing have been replaced with second-hand gates which are almost a foot too short and are currently tied up with rope. However, he has been assured that they will be lengthened quite soon and then re-painted when the weather improves.
- 346 Website (item 313)** The Chairman has met with Sue and Ivan Ball to view what they have done so far. Dr. Wade-Martins is drafting a history of the village and Mr. Phillips will provide details of the parish charities.
- 347 Neighbourhood Plan (item 316)**  
Eight members had met with Susan Heinrich (Neighbourhood Planning Co-ordinator, Breckland Council). A decision cannot be made until the Local Plan is finished but she will send us questionnaires. The matter will be on the agenda for the next meeting as long as the information is received in time. The Chairman is to send Mr. Bambridge a copy of the Parish Council objection to the proposed development on land between Orchard Close and Eastgate Street.
- 348 Report from District Councillor**  
Mr. Bambridge said that he had been fully involved with the Local Plan. Two meetings are to be held – at Attleborough on 27<sup>th</sup> April and at Breckland Council on 11<sup>th</sup> May (both between 6.00 p.m. and 9.00 p.m.). Concern was expressed with the apparent lack of progress regarding the Brookside development. Mr. Bambridge said that he would investigate.
- 349 Beautiful Elmham**  
An article had been placed in Elmham News. Mr. Phillips has recently noted more rubbish and Mr. Bambridge is to ask for the pavements to be swept. The position will be reviewed next month.
- 350 Village Green – entrances and exits (item 317)**  
Debbie Coull had advised that she suffers no difficulties in getting through the entrances with double buggies and likes the current design. She is of the opinion that no changes are needed. Mr. Brown said that he has been told that there is an issue with getting a mobility scooter through although the problem has not been observed. It was agreed to arrange for the parishioner concerned to visit the site with some members so that the matter could be properly evaluated.

**351 Financial Report (as at 31/12/17)**

The latest Financial Report was presented by Mr. Phillips. This showed that the majority of the annual income had been received whilst expenditure was broadly in line with expectations.

**352 CPRE request to support the opposition to “damaging development”**

A letter had been received requesting support for this CPRE campaign. Dr. Wade-Martins proposed that no response should be made to the letter and this was seconded by Mr. MacEwan. All in favour.

**353 Accounts for Payment and Schedule of Income**

**a) Resolved to approve the following Accounts for payment:-**

11/1/17	E-on (street lights – December)	£131.71
1/2/17	J. R. Fletcher (key keeping – December and January)	£62.50
1/2/17	Westcotec (annual maintenance Nov 2016 to Oct 2017)	£598.50
1/2/17	D. Tyson (pavilion cleaning – January)	£86.40
1/2/17	Thinking Rural (payroll service – Dec and Jan)	£24.00
1/2/17	Mole Country Stores (bait)	£10.92
1/2/17	K. Webb (Clerk’s pay for January)	£528.74
1/2/17	HMRC (tax on Clerk’s pay for January)	£63.80
1/2/17	K. Webb (Clerk’s annual allowance re computer costs)	£25.00
1/2/17	NEPCDJGST (refund of VAT re timber shelter)	£990.00
1/2/17	J. Borgnis (Chairman’s half yearly expenses)	£50.00
1/2/17	M. Phillips (Vice Chairman’s half yearly expenses)	£50.00
1/2/17	Age U.K. Norfolk (donation)	£100.00
1/2/17	R. Brown (ploughing of allotments by M. Aldridge)	£90.00

**b) Schedule of Income:**

5/12/16	Bank interest (5/9/16 to 4/12/16)	£2.51
5/1/17	Pavilion Hire	£90.00
10/1/17	North Elmham F.C. (rent – two matches)	£50.00
11/1/17	HMRC (VAT refund)	£3,763.12

(Expenditure approved by all members)

**354 To Consider Planning Applications and Determinations:-**

**a) Applications**

- (i) Mrs. K. Bloomfield, 36 Cathedral Drive – 3PL/2017/0014/HOU – single storey side extension (flat roof)
- (ii) Mr. and Mrs. G. Lotis, adjacent Home Farm House, Swanton Morley Road, Hoe – 3PL/2016/1453/D – demolish workshop building and erect dwelling

Brookside Farm: The site owners had written to the Parish Council to say that the hold-up with the Section 106 Agreement seems to rest with Breckland's solicitor. The Clerk will take the matter up with the solicitor concerned.

**b) Determinations**

- (i) Mrs. C. Coventry, Great Wood Cottage, Elmham Road – 3PL/2016/1460/VAR – variation re design change and garage relocation (permission granted)
- (ii) Mr. and Mrs. H. Skinner, 30 Wensum Drive – 3PL/2016/1425/HOU – single storey extension (permission granted)
- (iii) Mr. M. O'Donnell, Park House, Brisley Road – 3PL/2016/1495/VAR – change B&B restriction to residential (permission granted)

**355 CORRESPONDENCE –1/2/17**

- 1) Clerks and Councils Direct magazine for January 2017
- 2) Letters from Anglian Water advising of the opening of a competitive water market (Pavilion and Playing Field)
- 3) Letter from Norse advising of the vast impact on costs of the National Living Wage
- 4) North Elmham Primary School – request for defederation
- 5) Audit fees from 2017-18 to 2021-22

**356 Announcements**

None

**357 Agenda items for next meeting:**

None

**358 Next Meetings:**

Wednesday, 1<sup>st</sup> March 2017 at 7.30 p.m.

There being no further business, the meeting closed at 9.10 p.m.

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Chairman

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Date

