

Pre-Meeting Business: The Chairman stated that Mr. Wyatt was present as a representative of the local press and was not a member of the Parish Council.

Public Participation: Mr. Wyatt, on behalf of North Elmham Cricket Club, said that their new strategy included a desire to improve facilities. The following items would need the permission of the Parish Council:-

A permanent wicket, fencing to prevent balls going onto the road and advertising boards (8 feet by 2 feet) to raise funds.

Mrs. Brown questioned whether a letter had been sent to Breckland Council, as agreed at the last meeting, regarding the number of new houses in the Local Plan Consultation. The Chairman and Clerk confirmed that it had, confirmations of receipt having been forwarded by the District Council.

Mrs. Borgnis said that Mr. Howell had telephoned her twenty minutes before the meeting and offered £10 towards the cost of running the Junior Football Club. This was regarded as potentially a most generous gesture but unfortunately the village does not have a Junior Football Club.

The Chairman said that Mr. Heffernan's funeral is to take place on 21st April (12.30 at the church and 1.45 at Mintlyn Crematorium). The Institute will be open for refreshments after the church service.

North Elmham Parish Council

**Minutes of the
MEETING OF THE PARISH COUNCIL
held at 7.30 p.m. at the Sports Pavilion on
Wednesday 6th April 2016**

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390 Those Councillors Present Were:

Mr. M. Phillips (Chairman), Mrs. J. Borgnis (Vice Chairman), Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mrs. A. Keeble, Mr. C. MacEwan, Mr. C. Smith, Dr. P. Wade-Martins and Mrs. D. Warner.

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mr. M. Wyatt (Elmham News + Dereham and Fakenham Times) and five parishioners.

391 To Consider Apologies for Absence:

Mr. J. Labouchere and Mr. B. Borrett (County Councillor)

392 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

393 Minutes of Meeting held on Wednesday 2nd March 2016:

Resolved to approve the minutes, with the following amendments, as a true and accurate record. Proposed by Mrs. Borgnis and seconded by Dr. Wade-Martins. All in favour.

- a) Public Participation – the increase in the number of trees with ash dieback was in Prince William Wood not the Millennium Wood.
- b) 358(a) – a bid will be submitted for the year 2017/18, not 2016/17.

UPDATED INFORMATION AND MATTERS ARISING

394 Pump Street pump (item 353)

Nothing to report

395 Community Speed Watch (item 354)

Nothing to report

396 Safe Route to School (item 355)

Nothing to report

397 Land Management Matters (item 356)

- (a) Village Green Nothing to report
- (b) Cathedral Ruins Mrs. Keeble reported that work on the high wall and the leaning tree is to be done this month. The tree, which is owned by Dr. Spicer of the Old Vicarage, is very near to the path and a copy of the contractors' Risk Assessment is to be obtained before work commences.
- (c) Cathedral Meadows The renewal of the Single Farm payment is due shortly and it was agreed by all to again appoint Brown and Co. to act on our behalf. Julian Duffield has been repairing the gate and fence.
- (d) Broom Green Mrs. Borgnis said that Mr. Goldstein had made contact. Unfortunately, nothing has happened with the pond and he has asked if the Parish Council could organise the clearing of it. This matter is to be discussed at the next meeting.
- (e) Millennium Wood The Chairman took the letter of thanks to Mr. and Mrs. Weatherill and they will return to the Millennium Wood in due course. Mr. Labouchere had obtained a quotation of £1,673.58 from Greenbarnes Ltd for new information boards. This matter will be discussed at the next meeting.
- (f) Bridleway on disused railway line Nothing to report

(g) Prince William Wood The fir tree has been removed.

398 Street Lights (item 357)

Mr. Fitzalan Howard said that Westcotec have developed an effective on-line reporting system. Two faulty lights were recently reported and they were repaired in two hours.

399 Highway Matters (item 358)

(a) *Traffic congestion at the build-out* Mrs Warner reported that at a meeting she had attended with Dr Wade-Martins and County Highways to discuss traffic congestion at the build-out near the doctors' surgery it was agreed that: (a) white lines would be put at the approaches to the build-out in both direction to discourage parking and (b) "Slow" signs would be moved from the Kings Head crossroads to both approaches to the building-out in an effort to reduce speeds.

Dr Wade-Martins reported that:

(b) *Footpath to the allotments* The Parish Council will apply in June for 50% funding from the County Council under their Parish Partnership Scheme for the construction work to be carried out in 2017/18.

(c) *Potholes* A plan showing the location of 7 potholes on the main road between the Post Office and Broom Green had been reported to Highways for the work to be carried out during the next Ranger visit.

(d) *Drains in main street* Although Highways were told by their contractor that the drains had been cleared out in early March, there has been no sign that the work actually took place. Highways are investigating.

(e) *Railway* Another meeting is being sought with the railway company to discuss their proposals for North Elmham. At that meeting the poor state of the southern railway crossing gate will be raised as will the need to keep the crossing clear of silt to prevent further flooding at the crossing.

(f) *Cathedral Drive pavements* These pavements have been re-marked in places to extend the areas which need repair, and further action is awaited.

(g) *Cul de sac off Eastgate Street* Highways have confirmed that this whole area is to be re-surfaced.

(h) *Safe route to school* There is no sign yet that Highways have taken action over the muddy areas of the footpath across the green, and they will be pressed to deal with it.

400 Eastgate Centre (item 359)

Work has started on a new lean to (self funded)

401 Pavilion and Playing Field – Play Area (item 360)

The kickwall has been repaired and work on the old play area has been completed. All agreed that the Cricket Club could erect advertising boards on the perimeter of the field. A check would be made to ensure that planning permission is not required.

402 Parish Plan (Community Planning Action Group) (item 361)

Nothing to report

- 403 Dog Fouling (item 362)**
Complaints have been received from parishioners regarding dogs running free on the village green. One has been seen loose in the play area. The position will continue to be closely monitored.
- 404 Allotments (item 363)**
Nothing to report.
- 405 Community defibrillator (item 364)**
Confirmation has been received from the Surgery that the necessary action can go ahead. A training meeting has been arranged for the end of April.
- 406 Play equipment and car park proposals (item 365)**
A complaint had been received from a neighbour about anti-social behaviour. Four young, female teenagers were on the play equipment and playing music. They were asked to turn it down and did so.
- 407 Community Farm (item 366)**
Nothing to report
- 408 Steps from Institute to the burial ground (item 367)**
Nothing to report.
- 409 Detailed information map for village/Notice and Information Boards (item 368)**
Nothing to report
- 410 Volunteers (item 369)**
Nothing to report.
- 411 Village Maintenance (item 370)**
Nothing to report
- 412 Play Area Operating Policy (item 371)**
Nothing to report
- 413 Church Lane ownership (item 372)**
Nothing to report
- 414 Village Hall Group (item 373)**
The Chairman is to arrange for a feasibility study to be commissioned to establish the options for the Memorial Hall's development.
- 415 Queen's birthday event (item 374)**
The Chairman has registered the event (lighting of the beacon) with the Pageant Master. This will take place at 7.30 p.m. on 21st April with the beacon being kept going until at least 8.30 p.m.

416 Village Resilience Plan (item 379)

A meeting is to take place on 8th April.

417 Report from District Councillor

Mr. Bambridge said that the Local Plan is proceeding and the document is currently being prepared. There will be a short consultation period (probably between July and September) regarding the unprecedented number of new sites submitted. Devolution is coming our way but Breckland is not in favour of having a Mayor. Concerns have also been raised by Cambridge Councils.

418 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

11/3/16	E-on (monthly direct debit for streetlights - February)	£106.10
31/3/16	E-on (pavilion electricity from 14/12/15 to 21/3/16)	£277.34
31/3/16	Anglian Water (pavilion from 4/12/15 to 7/3/16)	£24.01
31/3/16	Anglian Water (playing field from 4/12/15 to 8/3/16)	£67.73
31/3/16	J. R. G. Fletcher (key keeping – Jan, Feb and March)	£93.75
31/3/16	R. Brown (timber products)	£11.64
31/3/16	R. Brown (tea for volunteers)	£16.70
31/3/16	K. Webb (expenses for Jan, Feb and March)	£58.50
31/3/16	Community Action Norfolk (annual membership)	£20.00
6/4/16	Norfolk ALC (annual subscription)	£235.53
6/4/16	Thinking Rural (payroll services for March)	£12.00
6/4/16	K. Webb (Clerk's pay for March)	£469.32
6/4/16	HMRC (tax on Clerk's pay for March)	£117.20
6/4/16	Petty Cash	£200.00
6/4/16	D. Tyson (cleaning for March)	£102.00
6/4/16	R. Brown (turf for playing field)	£68.75

Expenditure accepted and approved by all members (proposed by Mr. Smith and seconded by Mr. MacEwan)

b) Schedule of Income:

7/3/16	North Elmham Cricket Club – rent for 2015 season	£390.00
7/3/16	Pavilion takings	£40.00
15/3/16	K. Webb (contribution to new P.C.)	£110.00
15/3/16	Langham P.C. (grant to new P.C.)	£110.00
22/3/16	Great Massingham P.C. (grant to new P.C.)	£150.00
5/4/16	Fulmodeston P.C. (grant to new P.C.)	£110.00

419 To Consider Planning Applications and Determinations:-

a) Applications

- (i) Mr. and Mrs. J. Labouchere, Mill House Farm, Billingford Road, North Elmham (3PL/2015/1434/F) – erection of dwelling and associated garage
- (ii) Mr. and Mrs. G. K. Lotis, adjacent Home Farmhouse, Hoe (3PL/2015/0904/O) – demolish buildings and erection of new building

b) Determinations

- (i) Mr. P. Howell, land adjacent Caberfeidh, Pump Street, North Elmham – construction of four dwellings with garaging – 3PL/2015/0783/F – permission granted

420 CORRESPONDENCE –6/4/16

- 1) CPRE – Field Work magazine (Spring 2016)
- 2) CPRE – Countryside Voice magazine (Spring 2016)
- 3) Highway Rangers visit – week commencing 9th May 2016
- 4) Magpas Air Ambulance – request for donation
- 5) Community Action Norfolk – Signpost magazine
- 6) E-on – changes to terms and conditions re pavilion

421 Announcements

None

422 Agenda items for next meeting:

Broom Green pond
Millennium Wood information signs
Village Resilience Plan
Bus routes

423 Next Meetings:

Wednesday, 11th May 2016 at 7.30 p.m. (AMPC)
Wednesday, 25th May 2016 at 7.30 p.m. (APM)

There being no further business, the meeting closed at 8.52 p.m.

Chairman

Date

